

# Registrar's Office

## **SELECTION GUIDE**

### 2023.2024

This is a translation of the original French document Guide de sélection, provided for convenience purposes only.



Conseil des  
métiers d'art  
du Québec

Marché Bonsecours  
390, rue Saint-Paul Est, bureau 400  
Montréal (QC) H2Y 1H2



## SELECTION GUIDE

The Conseil des Métiers d'art du Québec, founded in 1989, is the sole professional association authorized to represent professional artisans of Quebec under the Act respecting the professional status of artists in the visual arts, arts and crafts and literature, and their contracts with promoters (Act S-32.01).

An “arts and crafts activity” entails “the production of original works which are unique or in multiple copies, intended for a utilitarian, decorative or expressive purpose and conveyed by the practice of a craft related to the working of wood, leather, textiles, metals, silicates or any other material.” (Act S-32.01).

Craft and artisanal (arts and crafts) products are products, objects, art objects, or creations for which the defining characteristics are craftsmanship and original design or respect for tradition. Reconstructions, restorations, or reproductions must respect original styles, materials, and techniques.



**CONSEIL DES MÉTIERS D'ART DU QUÉBEC**  
MORE THAN 1,000 PROFESSIONAL ARTISAN  
MEMBERS, APPRENTICES, AND  
FRIENDS OF THE MÉTIERS D'ART

**EVENTS AND ACTIVITIES**

**SALONS DES MÉTIERS  
D'ART**  
(MONTRÉAL ET QUÉBEC CITY)  
  
CRAFT PRODUCTS, FINE  
ART, VISUAL ART PIECES,  
AGRI-FOOD PRODUCTS

**RENDEZ-VOUS MAESTRIA**  
(MONTRÉAL)  
  
PROMOTION OF  
BUILT HERITAGE AND  
ARCHITECTURE ARTISANS

**LES BOUTIQUES MÉTIERS  
D'ART**  
(QUÉBEC)  
  
EXHIBITIONS AND SALE  
OUTLETS WITH CRAFT  
PRODUCTS

**CONTINUING EDUCATION, CONFERENCES,  
AND PERSONALIZED SERVICES**



## APPLICATION FOR CMAQ PROFESSIONAL MEMBERSHIP

### PROFESSIONAL ARTISAN MEMBER

A professional artisan member is an adult individual who designs and produces craft and artisanal products and who satisfies the conditions for professional status set out in Act S-32.01. Only professional artisans who live and work in Canada can apply for professional artisan member status with the CMAQ.

### ARTISAN STUDIO

An artisan studio is a legal person headquartered in Canada that designs and manufactures craft and artisanal products.

### ADMISSION CRITERIA

The *Act respecting the professional status of artists in the visual arts, arts and crafts and literature, and their contracts with promoters* (Act S-32.01) sets out the required conditions for obtaining professional status. Artisans who wish to be recognized as professionals must meet the following four conditions:

1. The artisan self-identifies as a professional artist. Alternatively, terms such as “artisan,” “craftsperson,” “craft artist,” and “craft professional” may be used.
2. The artisan produces work on their own behalf.
3. The artisan’s works are exhibited, published, presented in public or marketed by a promoter.
4. The artisan has received peer recognition as a professional artist by way of an honourable mention, an award, a prize, a grant (e.g., SODEC, CALQ, CCA), a jury nomination, an invitation to participate in a trade show or salon (e.g., SMAQ, Plein Art Québec).

### SUPPORTING DOCUMENTS

The documents required in your application depend on your status as a candidate, as outlined below:

#### Former professional artisan member of the CMAQ

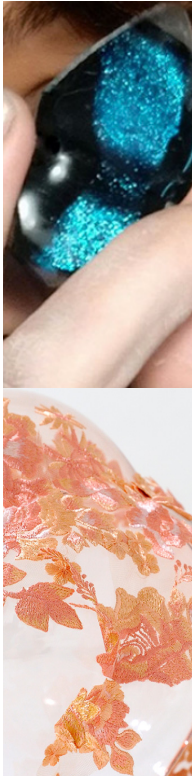
1. Written request (letter or email) for professional artisan membership status;
2. Curriculum vitae and description of artistic process (optional).

#### Candidates who meet the conditions set out in Act S-32.01

##### 1. CMAQ Membership Form

This form must be completed and saved in either PDF or Word format.





**2. Curriculum vitae** and description of artistic process (optional)

As a guide, the curriculum vitae should contain the following four elements:

- Training and education, apprenticeships, and professional development courses;
- Professional experience;
- Product distribution venues such as shops, galleries, salons, museums, and transactional websites;
- Peer recognition in the form of awards, endorsements, grants, invitations to participate in exhibitions, etc.

**3. Photos of 10 recent projects** (excluding final year studio projects).

**4. Application assessment fee:** \$50.00 plus taxes (\$57.49).

Submit your application online at [métiersdart.ca/membres-professionnels/adhesion/comment-devenir-membre](https://metiersdart.ca/membres-professionnels/adhesion/comment-devenir-membre).

Fees must be paid online by credit card at the end of the application process.

**Candidates who do not meet the fourth condition set out in Act S-32.01 (peer recognition)**

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This form must be completed and saved in either PDF or Word format.

**2. Curriculum vitae** and description of artistic process (optional)

As a guide, the curriculum vitae should contain the following four elements:

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- Professional experience;
- Product distribution venues such as shops, galleries, salons, museums, and transactional websites;
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**3. Photos of 10 recent projects** (excluding final year studio projects).

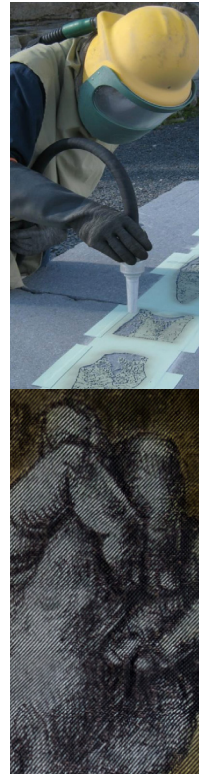
Additional requirements may include the following:

- Photos showing fabrication details, stages of material conversion, your studio, and equipment;
- A visit of your studio or production site;
- Samples of your production.

**4. Application assessment fee:** \$50.00 plus taxes (\$57.49).

Submit your application online at [métiersdart.ca/membres-professionnels/adhesion/comment-devenir-membre](https://metiersdart.ca/membres-professionnels/adhesion/comment-devenir-membre).

Fees must be paid online by credit card at the end of the application process.

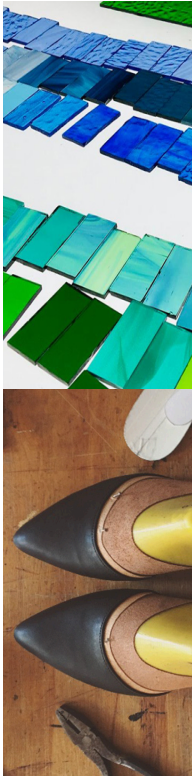




## PHOTO REQUIREMENTS

Photos must be submitted in JPEG format (width of 926 pixels, height of 1852 pixels).

Photos should ideally be submitted online during the application process. If you encounter problems when uploading your photos, send them by email or WeTransfer.



## PRODUCT SELECTION CRITERIA (PEER RECOGNITION)

The members of the selection committee evaluate a candidate's production and grant peer recognition according to the following criteria:

### 1. Original or traditional design (50%)

"Original design" entails the artisan conceiving and making a product based on an original idea. Each item is therefore unique, custom-made, and distinct from similar products available on the market.

"Traditional design" includes reproductions and reconstitutions of traditional craft and artisanal products using traditional materials and in keeping with the style and fabrication techniques of the original. It can also be a contemporary adaptation of traditional objects.

### 2. Craftsmanship (50%)

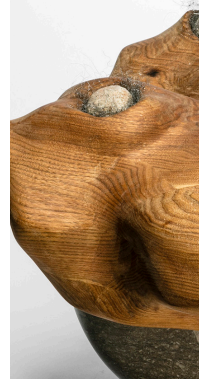
Making craft products involves the conversion of material by hand or machine—by the artisans themselves or under their supervision.

## PRODUCTION QUALITY

Production quality is evaluated according to the criteria defined in points 2.1 to 2.6 of the document entitled "Craft and artisanal products eligibility criteria."

## APPLICATION DEADLINES

The deadline for applications is the first day of each month, for an evaluation within the same month. Please note that the selection committee does not assemble between November and January. Applications received during this period will be evaluated in February.



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